

F.A.Q.

Should food used for sampling be listed on the production record?

Yes, list the event, food samples served with quantities under **comments** on the production record.

How many events can we sample food at our school sites?

One big event per school such as Back to School Night, Fall Fest or Open House or one-two smaller coffee with the principals would account for community engagement.

Do we create an invoice for the events?

No, this is a food services endeavor and not a charge to any other division or school site. Do track the event on the spreadsheet (*link on our website under Food Samplings*) so we have a comprehensive list of events.

Are there any special entries in Edison: The additional samples prepared will need to be forecasted in Edison and usage accounted for, so our perpetual inventory is accurate.